

## VICE-RECTORATE FOR INTERNACIONALIZATION

**APPLICATION FOR ADMISSION AND 9BFC@@A 9BH  
FOR STUDENTS FROM INSTITUTIONS WITH AGREEMENTS  
(NON ERASMUS)  
ACADEMIC YEAR 20\_\_/20\_\_**

photo  
(passport format)

**PERSONAL INFORMATION**

(Please fill in all data)

Surname:		Name:	
Passport number:	Date of birth: __/__/__	Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>	
Place of birth:		Nationality:	
Permanent residence (home):			
Address in Madrid:			
Home contact:		Mobile:	E-mail:
Current Program	Home University:		Level of studies (course):
	Academic major(field, speciality):		

**AGREEMENT DATA**

Name of agreement			
Home University	Institution:		
	Faculty: Address / country:		
(Home) Academic advisor/ tutor/coordinator/supervisor	Name:		
	Telephone:	Fax:	
	E-mail:		

**HOST UNIVERSITY DATA**

Host University	<b>UNIVERSIDAD POLITÉCNICA DE MADRID</b>
School or Faculty	
Agreement Coordinator	
Period of Study	From: __/__/__ to: __/__/__ No. of months: ____
Codes for the subjects you would like to take	

**To be filled in only by the host School or Faculty**  
(rellenar con todos los datos correspondientes, incluyendo especialidad en su caso)

Convenio con exención de matrícula  
 Convenio sin exención de matrícula | Precio del crédito: \_\_\_\_ € | Nº de créditos: \_\_\_\_

**PLAN:**  
**TITULACIÓN:**  
 Asignaturas Sueltas     Curso completo     P.F.C.     Otros:.....  
 Se matricula de asignaturas de otros Centros  Sí  No. Centro.....

1. Date: .....	4. Admission by:
2. Student's signature	UPM's Coordinator of School or Faculty, (name and signature)
3. Sealed & signed by: Home Coordinator of School or Faculty (name, signature, seal)	5. Approved by UPM's Vice-Rector for Internationalization
	Luis Ricote Lázaro

**Documents to be attached:** 2 photos (passport format), photocopy of passport. **All documents should be sent to:** Vicerrectorado de Internacionalización. Edificio B. Paseo Juan XXIII, 11. E-28040 Madrid - Spain Tel.: +34 910670150 | E-mail: internacional.incoming@upm.es

## ACCEPTANCE

Once the application has been reviewed by the corresponding academic authorities, the student will receive a letter of acceptance or rejection for the position applied for.

## DOCUMENTATION REQUIRED

1. This application form.
2. Photocopy of national identity card or passport
3. Two recent photographs
4. European Health Card or a document stating that you are in possession of health insurance
5. An original certificate from the home university detailing the subjects passed and credits obtained
6. A Statement of Purpose in either Spanish or English in which the candidate sets out his or her reasons for wishing to study at the UPM, together with a list of the subjects that he or she wishes to study.
7. Curriculum vitae
8. Recommendation letter from a University teacher
9. Certification stating sufficient knowledge of Spanish in order to carry out the course.

## APPLICATION DATES AND DEADLINES

- ✓ For the Autumn / Fall Term      until 10 June
- ✓ For the Spring Term              until 1 December

## ENROLLMENT

The enrollment process will be carried out in the student admissions office, with the assistance of the International Office of the School or Faculty in which the student has applied for the position.

## REQUIREMENTS FOR ENTRY TO SPANISH TERRITORY

A foreigner is defined as someone not holding Spanish nationality.

Nationals of the Member States of the European Union do not need a visa to study in Spain. However, students from any other country in the world or those who are not sure about visa status should consult the Spanish Embassy/Consulate in their country of residence.

Personal data collected in the registration process shall be included and processed in the file called "*Gestión Académica*" and will serve only for academic and administrative purposes that are applicable. Any other use will be contrary to that specified in the Constitutional Law LO 15/1999, of 13th December, on the Protection of Personal Data. The body responsible for it is the *Secretaría General* of *Universidad Politécnica de Madrid*, where the interested party will be able to exert their right to access, rectify, cancel and oppose, all the above information which has been provided in compliance with article 5 of Organic Law 15/1999, of 13 December, on Personal Data Protection.